

**Budget and Finance Workgroup
Summer 2021 Quarterly Meeting
Meeting Agenda**



Date: July 28, 2021

Time: 1:00 – 3:00 p.m.

Location: Conference Call via WebEx

Webinar: <https://umces.webex.com/umces/j.php?MTID=meb7d01dec76a855ec9f3f239400d8ef6>

Meeting number: 120 117 5117

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Members

Martha Shimkin, EPA (Co-Chair)	Jessica Blackburn, ACB
Elliott Campbell, MD DNR (Co-Chair)	Greg Barranco, EPA
Michelle Guck, EPA (Coordinator)	Kristin Saunders, UMCES
Caroline Johnson, CRC (Staff)	Ann Jennings, VA DNR
Garrett Stewart, CRC (Staff)	John Maleri, DC DOEE
Greg Allen, EPA	Paul Emmart MDE
Jana Davis, CBT	Jennifer Starr, ACB
Megan Granato, MD DNR	Cassandra Davis, NY DEC
Jill Whitcomb, PA DEP	

Agenda Item, Discussion Lead, and Description	Time	Materials, Notes, and Action Items
I. Introductions, Announcements, and Order of the Day (Discussion Leads: Martha Shimkin, EPA and Elliott Campbell, MD DNR) <i>Introduce Martha Shimkin (new co-chair) and Caroline Johnson (CRC staffer).</i> <i>Round robin introductions, please say your name and organization.</i> <i>A recap of action items from our previous meeting, including progress made and next steps.</i>	1:00 pm – 1:20 pm	Announcements: 2021 BFWG Meeting Dates <ul style="list-style-type: none"> October 27, 2021
II. Present BFWG Charge (Discussion Leads: Elliott Campbell, MD DNR, Martha Shimkin, EPA, and Michelle Guck EPA) Present to the group the BFWG Charge that was approved at the June GIT-6 meeting. This version was initially presented at the GIT-6 March meeting and BFWG meeting in April, and reflects updates based on comments and feedback from both groups. After the approval we would like to post to the BFWG webpage on ChesapeakeBay.net.	1:20 pm – 1:25 pm	Materials: <ul style="list-style-type: none"> Updated BFWG Charge ACTION: Elliott Campbell and Martha Shimkin will adopt the Charge. Workgroup members are asked to email Elliott or Martha to address any red light issues.
III. Discuss BFWG Workplan (Discussion Leads: Elliott Campbell, MD DNR, Martha Shimkin, EPA, and Michelle Guck EPA)	1:25 pm – 1:50 pm	Materials: <ul style="list-style-type: none"> Draft BFWG workplan

Open discussion, specifically brainstorming vision statement.		<p>Action: Michelle will review and mark up the workplan reflecting the feedback received at this meeting and distribute it to the Workgroup. Workgroup members are asked to submit any specific work items or suggestions. Time will be designated at the next meeting of the workgroup to continue refining the workplan. <i>In progress</i></p> <p>ACTION: Martha will develop a presentation to provide a basic grounding of the breakdown of the budget of the program. If there are requests for additional understanding, they will bring in other federal family partners.</p> <p>ACTION: Kristin Saunders will continue to play the role of partnership finance learning on this committee.</p> <p>ACTION: BFWG will solicit a presentation from the appropriate federal entity on American Recovery Plan funding investment in water quality/ restoration projects and the Growing Climate Solutions Act (should it get passed)</p>
IV. Break	1:50 pm – 1:55 pm	
V. Presentation: Sewer Overflow and Stormwater Reuse Municipal Grants Program (Discussion Leads: Maggie Cunningham, EPA)	1:55 pm – 2:35 pm	Materials: <ul style="list-style-type: none"> • Presentation
VI. Workgroup Member Updates/Announcements (Discussion Leads: Martha Shimkin, EPA and Elliott Campbell, MD DNR) <p>A) Citizen’s Advisory Committee (CAC) 2020 EC Recommendation: Restoration Economy: Update (Discussion Lead: Elliott Campbell, MD DNR)</p> <p>B) STAC mini-workshop (Discussion Leads: Laura Cattell Noll, Alliance for the Chesapeake Bay)</p> <p>Laura will share a quick report out from the STAC/LGAC (mini)Workshop on COVID-19 Impacts on Local Governments. (Impacts of COVID-19 on Local Governments STAC website link to recording)</p> <p>D) USDA-NRCS-EPA Collaborative Grant Conditions Memo (Discussion Leads: Kelly Shenk)</p> <p>Kelly will discuss EPA/NRCS Decision Memo on Collaborative Grant Conditions for Chesapeake Bay and upcoming Local Ag workshop.</p>	2:35 pm – 3:00 pm	Materials: <ul style="list-style-type: none"> • STAC mini workshop webpage link • STAC mini workshop recording link • USDA-NRCS, EPA, and USGS Virtual Local Workshop for Agriculture Partners in the Chesapeake Bay Watershed Agenda • Conowingo Watershed Implementation Plan Financing Strategy <p>ACTION: Jim Edward Bill Jenkins Martha Shimkin and Michelle Guck will talk to EPA Headquarters and the National Center for Environmental Economics to learn more about in-house work done related to restoration economy topic/inquire about what programs they have access to through contractors (to help move the CAC recommendation on restoration economy forward within the CBP). Elliott Campbell will provide information on economic benefit for CAC and work on creating a study for all of the Chesapeake Bay states which would require funding, starting with the CBF 2012 jobs report historical record. <i>In Progress</i></p> <p>ACTION: Bill Jenkins Elliott Campbell, Martha Shimkin, and Michelle Guck will continue to investigate methods of assessing economic impact of CBP funds in watershed economy by looking to CBARA for guidance, asking the states if they have already developed estimates of jobs</p>

<p>C) Conowingo Finance Strategy Update</p> <p>(<u>Discussion Lead</u>: Michelle Guck, EPA)</p>		<p>related to funds, how the workgroup can access this data and what resources are necessary to conduct a larger study.</p>
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Completed Actions & Decisions

ACTION: ~~Jim Edward~~ **Bill Jenkins** and **Michelle Guck** will set up time with Meg Granato and Elliott Campbell to discuss MD DNR's efforts on job creation/water restoration programs (to help move the CAC recommendation on restoration economy forward within the CBP). *Completed*

ACTION: **Michelle Guck** will talk to **Carin Bisland** about working with the contract facilitator to integrate Finance into the Biennial Meeting. *Completed*

- Discuss outcome of Forestry Workgroup finance coach session at future BFWG meeting?

ACTION: **Dave Goshorn, Kristin Saunders** and **Elliott Campbell** will look-into whether background finance training for the PSC and Conowingo Steering Committee is possible. *Completed*

ACTION: **Kristin Saunders** will look-into seeing whether any excess consulting hours/dollars can be re-programmed to help with other efforts (PSC/Conowingo Steering Committee members). *Completed*

Action: **Michelle Guck will reach out to Loretta Collins** (Ag Workgroup Coordinator) about coming to a future BFWG meeting to present on Ag group efforts to coordinate and maximize impact of funding coming from across the watershed. *Completed*

Action: **Elliot Campbell**, workgroup members please submit any additional comments on the draft charge to Elliot or Michelle in writing after the meeting. *Completed*