

Hybrid Meeting

Day 1: [DC Water Headquarters \(HQO\)](#)

**1385 Canal Street, SE
Washington, DC 20003**

Day 2: [Courtyard Marriott - Capitol Hill/Navy Yard](#)

**140 L Street, SE
Washington, DC 20003**

Hybrid Meeting Access

[Zoom Link](#)

This meeting will be recorded for internal use to assure the accuracy of the meeting notes.

Meeting Goals: (1) Learn more about a key priority of the CAC Stewardship & Engagement Subcommittee. (2) Meet with the new Chesapeake Bay Program Director and share CAC priorities. (3) Finalize CAC annual recommendations to the Executive Council.

Meeting Objectives:

Learn from a sample of local community organizations about their experiences accessing grant funds and identify solutions to advance capacity building of organizations seeking to support communities that are traditionally underserved and underrepresented in the Chesapeake Bay Watershed protection and restoration movement. Understand recent efforts to increase equitable access to funding for community-based organizations.

Day 1: Thursday, September 15 - DC Water/HQO Boardroom, 2nd Floor

HQO does not allow disposable plastic water bottles on site. Please bring refillable water bottles.

11:00 a.m. Call to Order and Welcome.....Julie Lawson, Chair

- Introduction of members and guests
- Opening Remarks

11:10 a.m. CAC Business Meeting

- Approval of [May 2022 Meeting Minutes](#)
- Call for vote on [CAC Bylaws Changes](#)
- Proposed [2023 CAC Meeting Dates](#)
- Chair Updates
- Brief Member Announcements

11:30 a.m. [Member Spotlights](#)

10-minute presentation on a member's background, what they do, a highlighted project and what inspires or gives hope about their work.

- Andrew Der
- Xavier Brown

12:00 p.m. Lunch Break

12:45 p.m. Opening Remarks and Background.....Chuck Herrick, S&E Subcommittee Chair
CAC Stewardship & Engagement Subcommittee Topic- equitable access to grant funding

The Issue: Focused capacity building efforts on the part of the CBP can facilitate the formation, development, and operation of effective local organizations and communities that serve underrepresented or marginalized groups, which can include under-resourced people, communities of color, indigenous tribes, and other vulnerable populations. However, efforts to build and enhance the capacity of local organizations and communities are often impeded, ineffective, or constrained due to misalignments between funders/other resource providers and the needs and capabilities of under-resourced local organizations.

Objective: Understand recent efforts to increase equitable access to funding for community-based organizations and identify solutions to advance capacity building of organizations seeking to support communities that are traditionally underserved and underrepresented in the Chesapeake Bay Watershed protection and restoration movement.

1:00 p.m. Part One: Case Studies from local community groups
Moderator, CAC Member, Daphne Pee

Guest Panelists Begin with 10 minute Opening Remarks

- [Albert Arévalo, Latino Outdoors](#)
- [ReBuild Metro](#)
 - [Jenny Guillaume](#), Director of Planning and Community Engagement,
 - [Dan Kravetz](#), Fundraising and Communications Manager
- [Nathan Harrington](#), Executive Director, [Ward 8 Woods](#)

Discussion Questions for the Panelists:

- 1) (Define the problem) As a small organization, what is the most significant challenge you face in accessing watershed restoration and protection grants?
- 2) In general, do you find that resource providers and watershed-related grant making institutions' priorities are aligned with your local community priorities? If not, provide an example of how they are different.
- 3) (Identify Solutions) What type of technical assistance or standardization of proposal submission procedures across grant programs would be most important to increase your success in getting grants for your work?
- 4) (time permitting) Describe your experience as a subgrantee to a larger grant. Are there benefits or challenges to not being the primary grant holder? Are there qualification requirements that prevent your organization from being the grant holder?

2:15 p.m. Break

- 2:30 p.m.** **Part Two: Recent Chesapeake Bay Program focus**
Gabrielle Roffe, Manager of Equity and Community Engagement,
Chesapeake Conservancy
 Findings from the CBP Diversity Workgroup’s grant, *Cultivating and Strengthening Partnerships with Underrepresented Stakeholders*, as conducted by the contractor, Chesapeake Conservancy
- 3:10 p.m.** **Part Three: Prominent Chesapeake watershed funder administering federal funds**
Jake Reilly, Director, Chesapeake Bay Programs, National Fish and Wildlife Foundation
Joe Toolan, Manager, Chesapeake Bay Programs, National Fish and Wildlife Foundation
 Highlights and review of recent approaches to increase DEI through NFWF’s Chesapeake Bay Stewardship Funds:
- Small Watersheds Grants
 - Innovative Nutrient and Sediment Reduction Grants
- 3:45 p.m.** **Break and transition to tour**
 Refill water bottles
- 4:00 pm.** **Anacostia Riverkeeper Boat Tour and Local Context Presentation**
 Depart from nearby dock
- 5:00 p.m.** **Return from Tour and walk to Hotel**
- 6:30 p.m.** **Dinner - Due South: 301 Water St SE, Washington, DC 20002**
 Meet in the hotel lobby at 6:15pm
 Walk as group to Restaurant
 (Honor Ann Swanson, retiring Executive Director, Chesapeake Bay Commission)

Day 2: Friday, September 16 - Courtyard Marriott, The Boardroom, 2nd Floor

- 7:30 a.m.** **Breakfast and Subcommittee Break-out Sessions**
- 8:30 a.m.** **Meeting Reconvenes.....Julie Lawson, Chair**
 ● Reports from CAC Subcommittees
- 9:00 a.m.** **Conversation with new Chesapeake Bay Program Director.....Dr. Kandis Boyd**
Director, EPA Chesapeake Bay Program
- Introductions around the room
 - CAC priority topics led by CAC Subcommittee Chairs
 - Dr. Boyd’s leadership vision for the Chesapeake Bay Program Office
 - CBP Partnership Priorities
 - Getting to 2025 and beyond
- 9:45 a.m.** **Break**

**10:00 a.m. Updates on Annual Executive Council Meeting.....[Rachel Felver](#)
CBP Communications Director, Chesapeake Bay Program
Alliance for the Chesapeake Bay**

- Date: October 11, 2022 at EPA Headquarters (hybrid option for public meeting)
- EPA Chairs the Executive Council
- Meeting Agenda

10:30 a.m. CAC Member Discussion on final annual recommendations to the [Executive Council](#)

- Review of recommendations guidelines
- Review of 2021 Recommendations and CBP Response
- Review of 2021/22 CAC meeting topics
- Discussion and consensus on 2-3 recommendations
- Final Report due Monday, Sept 19

11:45 a.m. Wrap Up, Action Items and Next Steps

12:00 p.m. Adjourn

Remaining CAC 2022 Meeting Date

December 7-8 in Virginia, Proposed Topics Include:

2023 Priorities

CAC Elections: Chair, Vice-Chair, Subcommittee Chairs

Continued discussion on CAC name and minimum qualifications

Federal Farm Bill