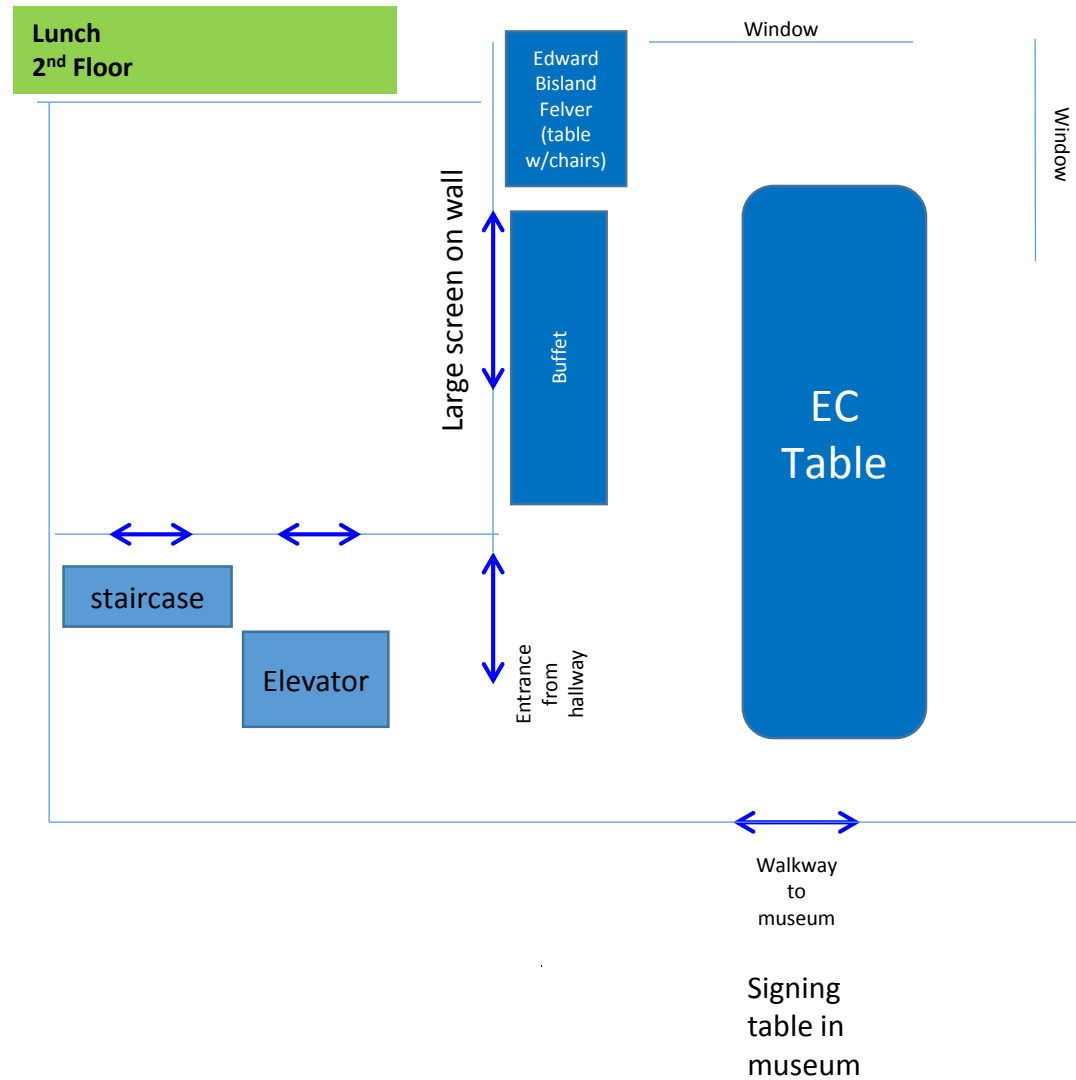


Logistics / Set up

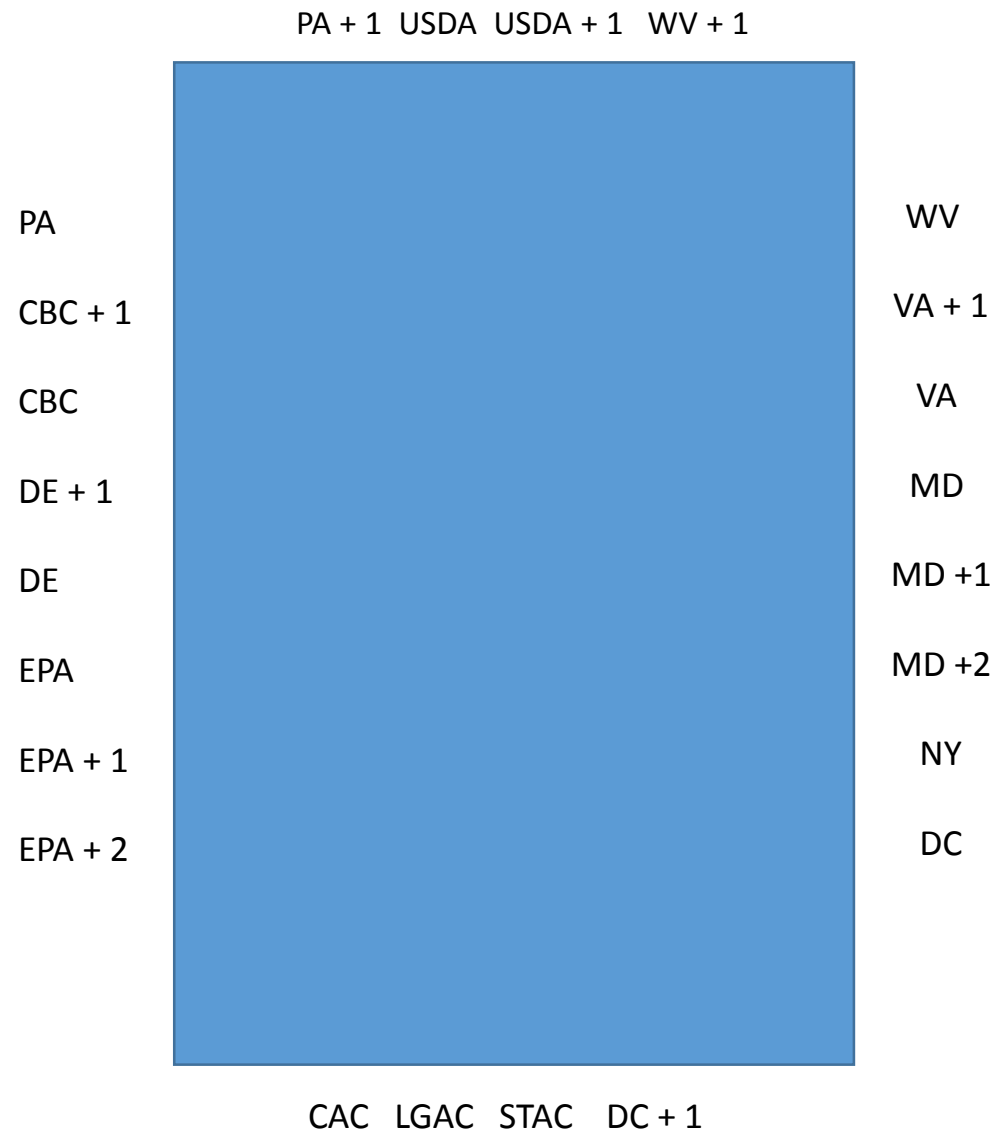


*See next slide for
DRAFT seating*

EC lunch menu

Summer berry salad
Charm City chicken
Stuffed portabella
Roasted garlic
mashed potatoes
Green beans
Cookies & brownies
Coffee / Tea
Water / Soft Drinks

**PRIVATE LUNCH -2nd
Floor**
**DRAFT seating –
8.2.18**



Logistics / Set up *DRAFT*

Public session & Press Conference

NOTES:

Rentals

- 115 chairs for guests
- Head table set up
 - Tables
 - Chairs
- Tables for press and public materials
- A/V
 - Sound system
 - Table mics
 - Audience mic
 - Mult box
 - Podium w/mic
 - Tech on site for day

CBP to Provide

- Nameplates
- Gavel/strike plate
- Flags
- Podium logo
- Glasses/pitchers/water
- Easels

*press check-in will be outside entrance into the reception room.

