

Status and Trends Workgroup Agenda

October 11, 2016 from 1:00-3:00 PM

CBPO National Park Service Large Conference Room

Conference Line: 866-299-3188, access code 410-267-5731

Adobe Connect: <http://epawebconferencing.acms.com/stwg/>

1:00-1:10 pm Opening (Laura Free, 10 minutes)

- Welcome and introductions
- Review action items from last meeting:
 - Laura will talk to the GIS team about any available “schools” layer and the GIS watershed boundary overlay to determine a count of the total schools in the watershed.
 - Laura will pull out specific action items from last meeting’s discussion regarding the role and responsibilities of the work group for the work plan.
 - Laura asked for feedback from members after two weeks (comments due October 6, request distributed September 19)
 - Laura will follow up with Howard regarding the GIS Lead Role with the workgroup.
 - The Communications team will talk offline to come up with a few options to discuss updates and news with partners (ie- texts, internal newsletters simultaneous with public press releases)

1:10-1:40 pm Update: Indicators Presentation at STAR Meeting (Laura Free, 30 minutes)

Description: Laura will share an update from the most recent STAR team meeting where she led a discussion on the role of the Status and Trends workgroup in developing indicators and in guiding the Chesapeake Bay Program to use indicator information in decision making.

Objective: to share with the workgroup STAR’s feedback on the role of the workgroup within the Program.

1:40-2:25pm Discussion: Draft Workplan (Laura Free, 45 minutes)

Description: The Coordinator will review a draft workplan, and workgroup members will discuss changes or additions. Staffer will make changes to workplan in meeting based on feedback.

Objective: to approve this draft workplan at the workgroup level, so that the Coordinator can present a draft workplan at STAR meeting on October 27.

2:25-2:30 pm Timeline Review (Laura Free, 5 minutes)

Description: This standing agenda item will confirm data updates completed in the last month and list data updates occurring within the next month.

Objective: to make members aware of completed and upcoming data updates so they can resolve timing conflicts or other issues offline with the Indicators Coordinator.

2:30-2:45 pm Report Out of Action Items (Melissa Merritt, 15 minutes)

Adjourn (Next meeting scheduled for November 8 from 1-3 pm in NPS Large Conference Room.)

Future Agenda Items

Topic	Timeframe	Lead
Diversity Indicator	November 8, 2016	Reggie Parrish
Develop guiding questions to assist GITs in developing indicators in each of the categories of the Indicator Framework	November 8, 2016	Laura Free
Exploring a Forage Fish Indicator	TBD	Bruce Vogt
How do key actions in the work plans relate to an indicator?	Spring 2017	Workgroup members