

Federal Facilities Workgroup Meeting Minutes

Date: September 11, 2018

Time: 10:00 A.M. – 12:00 P.M.

Call-in: 202-991-0477

Code: 283-2221

Adobe Connect Link: <http://epawebconferencing.acms.com/FFWG/>

Meeting Webpage: https://www.chesapeakebay.net/what/event/federal_facilities_workgroup_conference_call_september_2018



Members in Attendance

Greg Allen, EPA, <i>Coordinator</i>	Russell Clark, GSA	Kelly Gable, EPA	Ted Tesler, PA DEP
Matthew Breitenother, USACE	Cassandra Davis, NYSDEC	Dana Jackson, USDA	Aaron Waters, DC DOEE
Catherine Broad, USDA	Liz Dawson, FWS	Robin Jazxhi, USAR	Michelle Williams, CRC
Patrick Campbell, NPS	Sarah Diebel, DoD, <i>Co-Chair</i>	Andre Remington, NASA	
Heather Cisar, USACE	Kevin Dubois, DOD	Greg Sandi, MDE	

Agenda Item, Discussion Lead and Desired Outcome	Time	Materials, Notes, and Action Items
Introductions (Discussion Lead: Sarah Diebel)	10:00-10:10	<p>Summary of Action Items from August Meeting:</p> <ul style="list-style-type: none"> • Sarah and Russ will work on a final draft of the new member training PowerPoint. In Progress <ul style="list-style-type: none"> ○ Katherine will post the final PPT to meeting page. Members should let Sarah and Russ know if they have any comments. • Greg will work with the modelling team to help with modeling and planning tools information. In Progress <ul style="list-style-type: none"> ○ Greg should be receiving a slide today from Matt Johnson. • Determine what and how federal facilities info will be housed on CAST. Complete • States will provide updated template for 2018 progress reporting, so Olivia Devereux can update them on CAST and so for DOD standardized template. In Progress • FFWG staff will edit the template: hide the DOD facility names field, note cost information field is not mandatory (white instead of gold), and delete list of facilities on the reference sheet. In Progress

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		<ul style="list-style-type: none"> ○ EPA is making some adjustments to the template. Only minor changes (unhiding columns) are needed to make sure that all items are accounted for between jurisdictions and federal agencies. It should be done soon and before the October 1st deadline. ● The Protocol Action Team will have a couple more meetings to continue working on the Protocol. A graphic could be used to clarify terminology/taxonomy and progress assessment. In Progress <ul style="list-style-type: none"> ○ Jurisdictions need to calculate federal planning goals and federal agencies need the numbers to determine their planning. Federal agencies would like a clear understanding of the information and methodology used in the calculations, in order to assess their progress and defend and justify the goals. ○ DC has been working with Olivia Devereux to develop their targets and planning goals. Other jurisdictions that are having trouble with calculations can reach out to Olivia for support. DC is planning to get their draft federal planning goals and methodology out to federal agencies, Friday, September 14th. Contact Aaron Waters and Luke Cole if you have any questions on how DC developed its calculations: aaron.waters@dc.gov, luke.cole@dc.gov ○ Deadlines are approaching, so the Protocol Action Team needs to meet very soon; Greg will reach out to Jeff and Olivia about setting up that meeting. ○ Additional FFWG meetings over the next two months were suggested to assist during this process and to discuss development and concerns for federal facilities planning goals development by jurisdictions. Members agreed that additional meetings would be helpful. ○ ACTION: The FFWG will consider convening an interim FFWG meeting on October 2 in the afternoon. ● Continue reviewing “Information to Support Phase III WIPs” in the Expectations document. In Progress ● Check with CBP GIS Team on using Editor Tool to make changes to the inventory. Complete <ul style="list-style-type: none"> ○ The Editor Tool will be open for changes in the Spring of 2019. ○ We will ask the CBP GIS Team to present at a later date on Federal Facilities editor tool and discrepancies with how the model is crediting ownership.

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		<ul style="list-style-type: none"> • The FFWG asked FOD to assist in getting facility managers more involved. There will be a 3-hour meeting in November for federal agency senior members, PSC staff level, to discuss this. A draft agenda will be sent out to the group and discussed at the October 9 FFWG conference call.
<p>BMP Crediting Reports and Gaps (Discussion Lead: Sarah Diebel) Presentation and demonstration of need to ensure credit is properly given when BMPs are reported</p>	10:10-11:00	<ul style="list-style-type: none"> • <u>Meeting Materials</u> <ul style="list-style-type: none"> ○ BMP Crediting Report Presentation • <u>Meeting Notes</u> <ul style="list-style-type: none"> ○ BMP crediting reports are analyses of crediting status of individual BMPs in different federal agencies, reported by installations in jurisdictions. Analysis included 1985-2017 BMPs, and gives results of which BMPs received partial, full, or no credit in the state database, NEIEN, and CAST (the Bay Model). Going through this process shows where the gaps are between installation and crediting. <ul style="list-style-type: none"> ▪ Populating the inspection data fields will fall at the facility level. ▪ In the report, the analyst can filter the explanation code and understand which BMPs were ineligible. BMPs ineligible included manufactured treatment devices and rooftop disconnections. This provides information to help installations understand where they need to make changes in their records to make sure they get full credit for all your installed practices ▪ The crediting report information gives DOD an understanding of their baseline in order to build scenarios for Phase III WIPs. DOD created an ideal scenario in CAST that demonstrates correct progress based on what they found for 2017. These CAST scenarios can be used to know which of these BMPs would and would not get credit and be more realistic about what our reductions are going to be, and better understand the credits that we already have on the ground that we can build on. ▪ If this is a baseline for DOD, this might reflect a universally applicable baseline for all the federal agencies. Can other agencies get through a process like this since it is so time intensive? Other agencies would need funding to create these reports and do this analysis. Sarah has a memo on the reports from CAST, it lays out the general methodology, but not all the step by steps.

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		<ul style="list-style-type: none"> ▪ ACTION: Sarah agreed to share a methodology and overview with the FFWG at the next meeting.
<p>EPA Expectations for Federal Facilities in Supporting Jurisdictions’ Phase 3 WIPs (Discussion Lead: Greg Allen)</p> <p>Review list of “Information to Support Phase III WIPs” to determine (1) if information is accessible, (2) if it is critical to planning BMPs, WIPs, and planning goals, (3) does it need to be shared, and (4) is CAST the place?</p>	<p>11:00-11:55</p>	<ul style="list-style-type: none"> • <u>Meeting Materials</u> <ul style="list-style-type: none"> ○ EPA’s Expectation for Federal Lands and Facilities in Supporting Chesapeake Bay Jurisdiction’s Phase III WIPs ○ Excel spreadsheet of “Information to Support Phase III WIPs” • <u>Meeting Notes</u> <ul style="list-style-type: none"> ○ The workgroup worked through the list of “Information to Support Phase III WIPs” to determine (1) if information is accessible, (2) if it is critical to planning BMPs, WIPs, and planning goals, (3) does it need to be shared, and (4) is CAST the place. The group decided to add two columns, why is it valuable and comments. ○ Continue working on the list of “Information to Support Phase III WIPs” excel spreadsheet.
<p>Update, Wrap-up, Next Meeting (Discussion Lead: Sarah Diebel)</p>	<p>11:55-12:00</p>	<ul style="list-style-type: none"> • <u>Looking Ahead</u> <ul style="list-style-type: none"> ○ FOD draft agenda with Jim Edwards ○ Additional capacity on CAST ○ Getting Local Area Planning Goals to federal agencies ○ Jurisdiction electronic reporting MS4 and nonMS4 BMPs ○ Verification ○ Other natural resource outcomes/co-benefits being added to WIPs • <u>Next Meeting:</u> <ul style="list-style-type: none"> ○ Next meeting will be Tuesday October 2nd, 2p.m ○ Next regular meeting will be Tuesday October 9th, 10a.m. – 12p.m.